

Student Assessment Sub-Committee Minutes

Wednesday, January 24, 2024, 4:00 pm
via WebEx

Attendees: L. Boone (Learner Rep), H. Coombs, S. Drodge, M. Gilbert (Resident Rep), B. Kerr (Guest)
P. Pike, S. Reid (Chair), T. Snelgrove, M. Wahl, K. Zipperlen, M. McKay

Regrets: S. Pennell

Topic	Details	Action items and person responsible
Introduction and Welcome	S. Reid welcomed the group and called the meeting to order.	
Agenda review - Review for COI - Confirmation of Agenda	No conflict of interest was declared. T. Snelgrove MOVED to accept the Agenda; SECONDED by M. Gilbert	
Review and approval of minutes.	It was MOVED by T. Snelgrove and SECONDED by L. Boone to accept the minutes of the November 22, 2023 meeting as presented. All in favour and the MOTION PASSED.	
1. Business arising		
<p>1.1 Review of action items from November 22, 2023</p> <ul style="list-style-type: none"> K. Zipperlen and L. Boone put together an exam FAQs information sheet for learners. S. Reid reviewed and did not have any issues. M. McKay will send out to the learners along with the 'exam information' email. <p>1.2 Update on EPA 14 pilot and next steps</p> <ul style="list-style-type: none"> B. Kerr presented on the EPA 14 pilot and reported the evaluation results after 2 years. It was introduced for the Class of 2023. Almost all learners got a summative assessment for EPA 14 in Family Medicine, Internal Medicine, Psychiatry and Pediatrics, with ER being the lowest. The word <i>incorporate</i> in the EPA14 description requires review and possible updating but nothing has been confirmed yet. One suggestion was to frame it as practical application of Social Determinants of Health concepts, or another is to replace incorporate with 'consideration'. A decision needs to be made to make it a permanent EPA for summative assessment, or to remove as an EPA and from the assessment plans. B. Kerr asked the committee for their feedback first before presenting it to the Phase 4 and UGMS Committees next. <p>It was MOVED by S. Reid and SECONDED by T. Snelgrove that the SAS Committee supports EPA 14 being made a permanent part of formative and summative assessment. All in favour and the MOTION PASSED</p>		

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<p>1.3 Update on reference lab values list and usage</p> <ul style="list-style-type: none"> All members agreed to provide the reference lab values list to learners at ‘all’ exams going forward. The list was formatted to fit on 1 page, double sided and in a sheet protector. The hard copy will be given to the learner and will be returned to exam staff after the exam, along with their scrap paper. <p>1.4 E-vote for change to Community Engagement III plan</p> <ul style="list-style-type: none"> The instructors teaching the Community Health sessions in Phase 3 proposed to incorporate the assessment of the Indigenous Health sessions in Phase 3 into the existing reflective essay. The following changes to the CEIII plan would be required: <ul style="list-style-type: none"> removal of the separate Indigenous Health assignment from the assessment plan new due date for the reflective essay: April 8, 2024 referencing the Indigenous Health sessions in the assessment plan summary of the essay the contribution of the reflective essay to the overall course grade increases from 9% to 16% Members voted in support of the above assessment plan change; it was brought to UGMS and passed. 	
2. Standing Items	
2.1 Phase 1-4 assessment updates	
<p>Phase 1:</p> <ul style="list-style-type: none"> P. Pike did not have anything new to report. <p>Phase 2:</p> <ul style="list-style-type: none"> T. Snelgrove noted things are just getting underway for Phase 2. The first exam is on Monday, and already in the process of getting questions for the next exam. <p>Phase 3:</p> <ul style="list-style-type: none"> S. Drodge indicated overall going well in Phase 3 and no concerns raised since the last meeting. She agrees with having the reference lab values available for all exams. <p>Phase 4</p> <ul style="list-style-type: none"> No report available 	
2.2 Learner Matters	
<ul style="list-style-type: none"> L. Boone had no major feedback to report, however had a question about the rescheduled lectures today as one of the lecture hours has been moved to after the exam. He wanted to ensure that material would not be covered on the exam. K. 	



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<p>Zipperlen explained that the exam <i>only</i> covers the instructional hours delivered in the theme.</p> <ul style="list-style-type: none"> • L. Boone also noted that his classmates felt the rubrics could be a little more helpful/descriptive and include more specific examples of what constitutes the level of achievement. He asked if this could be improved and who to contact regarding the rubrics. K. Zipperlen indicated that any questions and/or concerns about the rubrics can be directed to her and she can then work with the instructor to update them. • M. Gilbert did not have anything to report from the resident perspective. • A. Gou not present to report 	
2.3 Assessment monitoring and evaluation	
2.3.1 Exam Blueprint Phase 1, Phase 3	
<ul style="list-style-type: none"> • K. Zipperlen presented the exam blueprints for Phase 1 and Phase 3 exams. While Phase 1 exam 3 and Phase 3 exam 4 were one or two questions short, there was otherwise good representation from all sessions and no noted concerns with content validity. 	
2.3.2 Phase 4 post-Core Course assessment reports (Class of 2023)	
<ul style="list-style-type: none"> • K. Zipperlen presented the Phase 4 post-Core course assessment reports for the Class of 2023. • For MED 8720 Clinical Skills IV, some OSCE station metrics show scores for correlation and reliability below target values. Several learners needed to reassess for the mandatory procedures component. Overall learner evaluation of the course assessment was low as seen in both the ratings and the narrative feedback. Learner feedback noted issues with the administration of the mandatory procedures assessment but also the OSCE (e.g. lack of practice). The new Clinical Skills IV Lead Dr. Sheppard has developed a detailed action plan to address the noted issues. • No concerns were noted regarding assessment for MED 8730 Electives and MED 8740 Selectives; learners perform well and the courses are well received. • Learners performed well for MED 8750 Physician Competencies IV. Learner evaluation of assessment is still fairly low for both the written assignments and the research component. There will likely be a recommendation from the Curricular Review to do a holistic review of the course; the final report from the Curricular Review is currently being drafted. 	
2.3.3 Progress Test Summary Report	
<ul style="list-style-type: none"> • K. Zipperlen presented the Progress Test summary report, based on the CCSE exams. The mean score is expected to improve from exam to exam and this was seen with the Classes 2021, 2022 and 2023, however there was a slight dip with the Class of 2024. • Overall, the numbers were stable but there were more learners in the borderline category in the Classes of 2022, 2023 and 2024 compared to the Class of 2021. 	



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<ul style="list-style-type: none"> We will continue monitoring learner performance with the new CAS product. 	
2.3.4 Report on Summative Assessment Marks (Phases 1-3)	
<ul style="list-style-type: none"> K. Zipperlen presented the historical summary of grade statistics from 2018-2023. Phase 1 – Scores quite stable; Overall, no concerns Phase 2 – Stable marks and in line with what we see historically; no significant concerns. Phase 3 – Class of 2022 lower assessment mean for Community Engagement III because of pandemic restrictions; Overall, the historical data has been steady with an upward trend seen for the Patient III course. 	
2.3.5 Phase Lead response to Phase 2 course reports	
<ul style="list-style-type: none"> No key weaknesses noted for the Patient II course (Class of 2026) High burden of assessments in Themes 4 and 5; discussed at the Phase 2 meeting of how to address. Regarding the low performance of OSCE stations for Clinical Skills II, the Clinical Skills Lead will review the OSCE stations. No action items noted for Physician Competencies II and Community Health II 	
2.3.6 Phase Lead response to Phase 3 course reports	
<ul style="list-style-type: none"> No concerns noted for Patient III course, Phase Lead referring back to SAS about improving exam reliability and if any action is required. As in Phase 2, work is in progress with Dr. Goodridge to improve the OSCE stations that aren't performing well. Also, addressing the issue that the tutors are not all teaching the same. No concerns noted for Physician Competencies III and Community Engagement III. 	
Next Meeting: February 28, 2024	Adjourned at 5:20 pm